



Important Phone Numbers

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Waste Management	866-797-9018
Streets and Water	583-3430

Councilmen

Daniel Klumpe	414-0830
Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366
Rick Hadley	418-5742

Calendar January 2022

- 3rd Town Hall Closed-Year End**
- 6th Town Council Meeting 6:00 PM**
- 7th First Trash Day with WM**
- 17th Town Hall Closed due to Holiday**
- 20th Town Council Meeting 6:00 PM**
*****Trash Every Friday*****



Pay your bill online or by text

Go to: Otterbein.in.gov and click the link
or

Invoicecloud.com/OtterbeinIN



Town Hall's Closed

The Town Hall is closed on Monday, January 3rd for our End of the Year Process, and will reopen Tuesday, January 4th. As well, Monday, January 17th will be closed in honor of Martin Luther King Day.

First Pickup for Waste Management

The first trash pickup for Waste Management will be Friday, January 7th, but continue to put trash out the night before. Unfortunately, Waste Management does not take Christmas Trees. This is the resident's responsibility to dispose of.

All residents should have received a post card of the proper placing, and instructions, which is on page 2.

We will no longer have curbside recycling, but we will have a recycle trailer provided by Benton County Recycling located at the Wastewater Plant, (Coming Soon). Further information on recycling will be in February's newsletter.

Remember the Town's website: www.otterbein.in.gov. It has current newsletters of town information and the new 2022 trash calendar.

Winners of our Christmas Coloring Contest

Adult Winner: Dan Winters; Kids Winners: Finely Fisher Mason Ruppert, Cailey Jones, Samantha Rudolph, & Breanna Winters

Thank you to all who participated!



Winners of the Otterbein Rotary Annual

Christmas Light Contest

First Place Winner: Betsy & Kent Jones, 307 E Sunset Dr

Second Place Winner: Carol & Randall Hartley, 412 E 1st St

Third Place Winner: Angela & Rick Ponto, 105 E Peterson St

Congratulations to our winners, and thanks to everyone for making our town a merry place to be this Christmas!

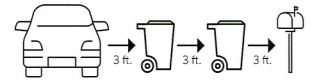
Trash Information Continued from page 1...



If you missed the post card from Waste Management, here is the information: proper cart placement, the Do(s) and Don't(s), and their number. Following instructions will help.

Proper Cart Placement

Remember to place your carts at least 3 feet apart and 3 feet away from any obstacles (trees, cars, mailboxes, etc.) to allow the automatic arm to lift and empty the carts. Place wheels of cart toward house.



DO:

- Bag and tie trash inside your 96-gallon green trash carts. All trash must fit inside your carts with the lids fully closed to control pests and litter
- Have your carts at the curb in front of your home the night before or, by 6 a.m. on Friday, your collection day



DON'T:

- No materials outside the cart will be collected
- Do not place paint, solvents, acids, gasoline, oil, hot ashes, exposed needles, soil, rocks or concrete in your cart.



Need an Extra Cart?

You may order an extra cart for an additional charge. Call WM toll-free at (866) 797-9018.



January Events at Otterbein Public Library

Every Tuesday at 10:30am- Mother Goose on the Loose

Every Thursday at 10:30am- Ready, Set, Read: Preschool Storytime

Thursday January 6th at 1:00pm- Book Club: The Last House Guest by Megan Miranda

Tuesday January 11th at 6:00pm- Board Meeting: Public Welcome

Thursday January 13th at 6:00pm- Red Tent Gathering

Thursday January 20th at 6:00pm- Pinterest Night

Monday January 31st from 3:00pm-5:00pm- Lego Club

Six Great Tips to Keep Pipes From Freezing

By: Erin Eberlin

(<https://www.thebalance.com/stop-freezing-pipes-2124982>)

#1 Keep the Heat On #2 Allow Faucet to Drip

#3 Keep Interior Doors Open #4 Seal up Cracks & Holes

#5 Apply Heating Tape #6 Add Extra Insulation

Helpful Tip during Winter...

Due to winter being upon us, and the possibility of winter storms approaching. Please be aware that East and West Oxford Street has the ability to drift significantly; hindering the ability for safe travels. A much safer route to travel is North Main St or North Meadow St to US 52.

**TOWN COUNCIL MEETING
THURSDAY DECEMBER 2, 2021, 6:00 PM**

Council President Amy Brown called the meeting to order at 6:02 PM with all members present.

The Council held the Hearing on Utility Disconnection for non-payment. No one was present to discuss their situation. Daniel Klumpe made the motion to approve those on the disconnection list be disconnected. Doyle Allison seconded the motion, and all were in favor.

Colin Sullivan from BF&S Engineering informed the Council that the grant application for the Dirk Studebaker Trail has been submitted.

Amy read the summary of claims presented for a total of \$190,011.36. Jackey Apache made the motion to approve the claims as submitted. Daniel Klumpe seconded the motion, and all were in favor.

Town Administrator Ron Shoup gave a department update. He presented a quote for electric to the exterior of Town Hall/Community Center for \$1,200 from EMI. Richard (Rick) Hadley made the motion to approve the work be done for \$1,250. Jackey Apache seconded the motion, and all were in favor. He presented quotes for tree removal at the town park that were damage in the storm. There are 5 trees that need removed. This will be covered by insurance. The quotes were from Waber \$6,150, A&T Tree Service \$1,800. Jackey Apache made the motion to have A&T Tree Service cut down the trees for \$1,800.

Clerk-Treasurer Treeva Sarles presented Ordinance 2021-1202A Amending the 2022 Water Budget. Daniel Klumpe made the motion to adopt Ordinance 2021-1202A. Rick Hadley seconded the motion, and all were in favor. She presented Ordinance 2021-1202B Amending the 2022 WWT Budget. Rick Hadley made the motion to adopt Ordinance 2021-1202B. Amy Brown seconded the motion, and all were in favor. She presented Ordinance 2021-1202C Amending the 2022 Storm-water Budget. Jackey Apache made the motion to adopt Ordinance 2021-1202C. Rick Hadley seconded the motion, and all were in favor. She presented Ordinance 2021-1202D Amending the 2021 Salary Ordinance to add a new position. Rick Hadley made the motion to adopt 2021-1202D. Daniel Klumpe seconded the motion, and all were in favor. Lastly, she presented Ordinance 2021-1202E Amending the 2022 Salary Ordinance. Jackey Apache made the motion to adopt Ordinance 2021-1202E. Amy Brown seconded the motion, and all were in favor.

The Council set a year-end meeting to take care of year-end financial items for Wednesday, December 29, 2021, at 8:00 AM.

With nothing else to come before the Council, Jackey Apache made the motion to adjourn at 7:50 PM. Daniel Klumpe seconded the motion, and all were in favor.

**WATER PROJECT GRANT APPLICATION
PUBLIC HEARING
THURSDAY, DECEMBER 9, 2021, 6:00 PM**

Council President Amy Brown called the meeting to order at 6:03 PM with all members present.

Priority Projects Grant Writer Shannon McLeod presented the Water Project the town is submitting a grant application to the Indiana Office of Community and Rural Affairs. The project will paint/coat the inside of the water tower; replace the media in the water filtration system, some other miscellaneous plant items and replace a 4-inch water main with a 6-inch water main on First Street from Church Street to Brown Street with new valving and fire hydrants. The cost of the project is \$1,420,000. The grant will be for \$700,000 and the town match will be \$720,000 which will be from an open market bond for 20 years. Currently, the recipients of this round of grants will be announced on February 10, 2022.

There were no public comments or question and no comment or questions from the Council.

Daniel Klumpe made the motion to adjourn the hearing at 6:17 PM. Doyle Allison seconded the motion, and all were in favor.

**SPECIAL MEETING OF THE OTTERBEIN TOWN COUNCIL
(Due to the Cancellation of the 12/16/21 Regular Meeting)
THURSDAY, DECEMBER 9, 2021, 6:00 PM**

Council President Amy Brown called the meeting to order at 6:18 PM with all members present.

Grant Writer Shannon McLeod informed the Council that the town passed the OCRA audit for the Comprehensive Plan; and the project is closed. In regards the Water Project Grant Application she presented Resolution 2021-1209A A

Resolution Authorizing Application and Local Match Commitment. Richard (Rick) Hadley made the motion to adopt Resolution 2021-1209A. Daniel Klumpe seconded the motion, and all were in favor. She presented Resolution 2021-1209B A Resolution of Intent to Borrow Funds. Rick Hadley made the motion to adopt Resolution 2021-1209B. Jackey Apache seconded the motion, and all were in favor. Lastly, she presented Ordinance 2021-1209A An Ordinance regarding the American Rescue Funds received and the towns Intent on how to spend the funds. Daniel Klumpe made the motion to adopt Ordinance 2021-1209A. Jackey Apache seconded the motion, and all were in favor.

Amy Brown read the summary of claims presented for a total of \$26,940.16. Daniel Klumpe asked about the payment to the fire department. Clerk-Treasurer Treeva explained the new fire -territory doesn't start until 2022 and the last payment for 2021. Jackey Apache made the motion to approve the claims as presented. Daniel Klumpe seconded the motion, and all were in favor.

Rick Hadley made the motion for Treeva to write a check for \$645 to Chef's Catering Invoice on December 16, 2021, for the Holiday Party. Jackey Apache seconded the motion, and all were in favor.

Daniel Klumpe made the motion to approve the November 2021 Minutes as written. Jackey Apache seconded the motion, and all were in favor.

The Council reviewed the changes to the employee handbook. Sections changed or added will be noted in that section effective December 9, 2021. Daniel Klumpe made the motion to adopt the revisions to the employee handbook. Doyle Allison seconded the motion, and all were in favor.

Waste Management submitted a new contract changing some verbiage in the original contract. Rick Hadley made the motion to leave the original as it was written and not accept their changes. Jackey Apache seconded the motion, and all were in favor.

With nothing else to come before the Council Daniel Klumpe made the motion to adjourn at 7:03 PM. Doyle Allison seconded the motion, and all were in favor.

SPECIAL MEETING OF OTTERBEIN TOWN COUNCIL WEDNESDAY, DECEMBER 29, 2021, 8:00 AM

Council President Amy Brown called the meeting to order at 8:01 AM with members Daniel Klumpe and Doyle Allison present. Members Richard Hadley and Jackey Apache were absent.

Amy read the summary of claims presented for a total of \$137,407.34. Daniel Klumpe made the motion to approve the claims as presented. Doyle Allison seconded the motion, and all were in favor.

The Council discussed the security camera system for the recycle center area and the town park for \$7,000. Daniel Klumpe asked if we had other quotes, it was stated this is the company that has our current system and there for these would communicate with the system we have at the town hall/community center building. Daniel made the motion to approve the camera systems be installed for \$7,000 but wants signage that that the areas are being monitored with cameras. Doyle Allison seconded the motion, and all were in favor.

Clerk-Treasurer Treeva Sarles presented the year-end appropriation transfer Resolution 2021-1229A. Amy Brown made the motion to adopt Resolution 2021-1229A. Daniel Klumpe seconded the motion, and all were in favor. She presented Resolution 2021-1229B A resolution encumbering 2021 budget into 2022 for approved quotes/work that will not be paid until 2022. Amy Brown made the motion to adopt Resolution 2021-1229B. Daniel Klumpe seconded the motion, and all were in favor. She presented the Write-off list for 2021. There is only one account that needs to be written off. Liens were filed, however the property sold at Commissioner Sale and therefore the town will not collect from the lien. It is account number 5014006. Daniel Klumpe made the motion to approve the write-off. Doyle Allison seconded the motion, and all were in favor.

Purdue Extension would like to use the Community Center to hold a Yoga Class once a week. It is a not-for-profit organization, and they will charge for the class, but the proceeds will go to the Extension's Education Fund. They do have liability insurance and the instructor is a certified Yoga instructor. Daniel Klumpe made the motion to approve the use of the Community Center for the Yoga class. Doyle Allison seconded the motion, and all were in favor.

Daniel Klumpe made the motion to adjourn the meeting at 8:11 AM. Doyle Allison seconded the motion, and all were in favor.