



**Important Phone Numbers**

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Waste Management	866-797-9018
Streets	583-3430
Water Emergencies	765-761-7594

**Councilmen**

Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366
Rick Hadley	418-5742

**Don't forget to "Fall Behind"**

Daylight Savings time ends on November 6<sup>th</sup> at 2:00 am.

Turn your clocks back 1 hour.

**VOTE on Tuesday, November 8<sup>th</sup>!**

**Town Hall is closed on November 11<sup>th</sup>, 24<sup>th</sup>, and 25<sup>th</sup> due to the holidays!**

Remember, the Farmer's & Merchant bank takes water payments with your account number. Online through Invoice Cloud. As well, at our facility 111 S Main Street, the drop box is out front of the building.

**Leaf Pickup Dates**

Saturday, November 19<sup>th</sup> and Saturday, December 10<sup>th</sup>

Leaves must be bagged at the curbside by 6:00 am

Reminder: Burning of leaves that have fallen from trees or shrubs, non-woody plant matter, weeds, grass clippings, or other material that can be composted is prohibited. Ord. No. 2021-0304B



- 3<sup>rd</sup> Town Council Meeting 6:00 PM
- 11<sup>th</sup> Closed due to Holiday
- 17<sup>th</sup> Town Council Meeting 6:00 PM
- 19<sup>th</sup> Leaf Pickup
- 24<sup>th</sup> Closed due to Holiday
- 25<sup>th</sup> Closed due to Holiday
- 26<sup>th</sup> Trash Day due to Holiday

**\*\*\*Trash Every Friday\*\*\***

**Reminder on trash pickup for the week of Thanksgiving, it will be on Saturday November 26<sup>th</sup>. Definitely put it out the night before.**

**Otterbein Rotary Club's Fourth Annual Poinsettia Sale**

**PRE-ORDERS ONLY** - Orders due Wednesday, November 9<sup>th</sup>

Pickup/Delivery: December 9<sup>th</sup>- 10<sup>th</sup>

Five Big Beautiful Varieties - Curly Leaf, Red, Burgundy, White, & Jingle Bell (16" high, 18" across, 4 to 6 blooms with a festive foil wrapper); \$12 each or \$10 for 6 or more.

Place orders at [www.otterbeinrotarty.org](http://www.otterbeinrotarty.org), Facebook to find the link, or email us at [otterbeinrotarty@gmail.com](mailto:otterbeinrotarty@gmail.com).

All proceeds benefit the many community projects of the Otterbein Rotary Club.

Only one week to order, and make sure you follow Otterbein Rotary Club on Facebook for more information.



**Curly Leaf**

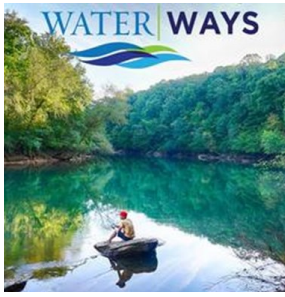


Pay your bill online or by text

Go to: [Otterbein.in.gov](http://Otterbein.in.gov) and click the link or

[Invoicecloud.com/Otterbein IN](http://Invoicecloud.com/Otterbein IN)

**Happy Thanksgiving**



## **Now open the Smithsonian Water/Ways Exhibit**

October 29<sup>th</sup> - December 11<sup>th</sup> at the Otterbein Public Library. With compelling text, imagery, interactives, and videos, Water/Ways reveals the central nature of water in our lives by exploring a number of important questions, such as How do Americans use water? How is water represented in our society? In what ways do we use water as a symbol? Learn this and more through Water/Ways. #museumonmainstreet #waterways #thinkwater #mywaterstory #BigPineWatershed #OtterbeinPublicLibrary @IndianaHumanites

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### **Otterbein United Methodist Church**

#### **Community Thanksgiving**

Sunday, November 20<sup>th</sup>

11:30 am to 1:30 pm

and

#### **Saturday with Santa**

Saturday, December 3<sup>rd</sup>

10:00 am

Arts and Crafts, Games,

Photos with Santa, and Candy Canes!

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### **41<sup>st</sup> Annual Sacred Heart Christmas Bazaar**

607 North Washington St, Fowler IN

December 3<sup>rd</sup>

9:00 am to 2:00 pm

Bake Sale, Coffee Shop, Craft Vendors,  
Raffles, and Kids Corner (where kids can shop)



### **TOWN COUNCIL MEETING**

**THURSDAY, OCTOBER 6, 2022, 6:00 PM**

Council President Amy Brown called the meeting to order at 6:12 PM with all members present.

The Council held the hearing for utility disconnections. There were no resident present to discuss their situation. Jackey Apache made the motion to approve those on the disconnection list to be disconnected. Richard (Rick) Hadley seconded the motion, and all were in favor.

Mr. Deardurff discussed his ordinance violation situation. The Council explained they have been working with him for quite some time now and the ordinance was designed to protect him and his neighbors. He must pay his fine and the property needs to be cleaned up by November 1, 2022.

Jackey Apache made the motion to approve the September 2022 Minutes as written. Rick Hadley seconded the motion, and all were in favor. Amy Brown read the summary of claims presented for payment, for a total of \$269,298.13. Jackey Apache made the motion to approve the claims as presented for payment. Doyle Allison seconded the motion, and all were in favor.

Town Marshal Jason Pritchett informed the council that Deputy Marshal Philbrook is resigning; he will be starting a search for a Deputy Marshal. Jason presented information on the replacement of the 2016 squad car. If he ordered now, it will be April – June 2023 before we would get it.

He researched and found that the Chevy Tahoe 4X4 Pursuit vehicle is a better price and hold their value better than the Ford Explorer. The cost of the 2023 Chevy Tahoe is \$42,930 with an estimated trade-in value of the 2016 Ford Explorer \$9,000 for a total of \$33,930 through Kelley Chevrolet. It would then need to be equipped with all the police equipment from Move Over Outfitters. The quote for the equipment and installation is \$16,842. Jason is reviewing the quote to see if anything can be removed. Amy Brown made the motion to order the new car. Rick Hadley seconded the motion, and all were in favor.

Town Administrator Ron Shoup gave department report. He also discussed the use of recycled turf under the playground equipment. A 40x60 area would cost \$900. The Council liked trying this option, as it is much cheaper than rubber mulch. He informed the Council that resident Bobbie Biddle is requesting assistance for the water she is using to water her grass where the town was to repair the easement for a water leak. The town was very slow in responding to the repair, so she fixed it and is having to water the grass seed. Jackey Apache made the motion to adjust 1 month water and sewer for the extra watering. Amy Brown seconded the motion, and all were in favor.

Tim Clark with INTAC Management LLC presented a contract to assist the town with several miscellaneous in-house project management. This contract is for 120 hours of service. Amy Brown made the motion to approve the contract. Rick Hadley seconded the motion, and all were in favor.

Colin Sullivan with BF&S Engineering presented Supplement 1 to the Contract between the town and BF&S for the Dirk Studebaker Trail. The Next Level Trail grant agreement has now been executed and it is time to begin the full engineering scope of the project. Amy Brown made the motion to approve Supplement 1 of their contract for a total supplement increase of \$163,765. Doyle Allison seconded the motion, and all were in favor. He presented the Contract for 2023 CCMG Program Assistance. This contract is to update our PASER evaluation ratings for all streets and assist in updating and reporting table 1 & 2 with LTAP as a requirement of the program. Provide budgetary cost projections for various street segments for consideration. Assist the town with options and strategies. Then help the Clerk-treasurer with the grant application. Total compensation in this contract is \$6,600. Amy Brown made the motion to approve the contract. Jackey Apache seconded the motion, and all were in favor. He then presented the Wellhead Protection Phase II 5-year update as required by IDEM. This contract with BF&S will assist the town in updating our plan and submitting the documentation to IDEM. The cost of the contract is \$4,200. Amy Brown made the motion to approve the contract. Rick Hadley seconded the motion, and all were in favor. He presented that BF&S has reviewed the bids for the water project. BF&S recommendation is to go with the lowest bidder Infrastructure Systems Inc. to include base bid plus alternate 1 and 2 for a total of \$1,007,777.00. Rick Hadley made the motion to accept the engineer's recommendation. Jackey Apache seconded the motion, and all were in favor. He presented a Notice of Award to Infrastructure Systems Inc. Amy Brown made the motion to issue the Notice of Award contingent upon the securement of the OCRA release of funds and local financing. Doyle Allison seconded the motion, and all were in favor.

Deputy Town Administrator Lukas Darling gave his report.

Clerk-Treasurer Treeva Sarles presented the Introduction of Ordinance 2022-1020 Increase in Water Utility Rates to pay for the Water Project. The Public Hearing will be October 20, 2022, at 6:00 PM. She presented Ordinance 2022-1006A Procedures for allowing access to public records. Rick Hadley made the motion to adopt Ordinance 2022-1006A. Amy Brown seconded the motion, and all were in favor. She presented Ordinance 2022-1006B the 2023 Water Utility Budget. Jackey Apache made the motion to adopt Ordinance 2022-1006B. Rick Hadley seconded the motion, and all were in favor. She presented Ordinance 2022-1006C the Wastewater Utility Budget. Rick Hadley made the motion to adopt Ordinance 2022-1006C. Doyle Allison seconded the motion, and all were in favor. She presented Ordinance 2022-1006D the Stormwater Utility Budget. Amy Brown made the motion to adopt Ordinance 2022-1006D. Jackey Apache seconded the motion, and all were in favor. She presented Ordinance 2022-1006E the 2023 State approved Budgets for a total of \$1,534,018. Total tax levy to fund these budgets is \$411,805 with an adopted tax rate of \$1.9134 per \$100 of assessed value. Rick Hadley made the motion to adopt Ordinance 2022-1006E. Amy Brown seconded the motion, and all were in favor. She presented Ordinance 2022-1006F the 2023 Salary Ordinance. Rick Hadley made the motion to adopt Ordinance 2022-1006F. Doyle Allison seconded the motion, and all were in favor. Lastly, she discussed the ARPA Funds and trying to stagger the federal grant funds. She is requesting that we reserve \$50,000 to be used on the Trail project yet this year and \$23,538 on Park Improvements. If we don't utilize these funds this year, she recommends we don't utilize these until 2024. The Council agreed to the plan.

With nothing else to come before the Council, Rick Hadley made the motion to adjourn at 8:23 PM. Doyle Allison seconded the motion, and all were in favor.

**PUBLIC HEARING ON WATER RATE INCREASE  
THURSDAY, OCTOBER 20, 2022, 6:00 PM**

President Amy Brown called the Public Hearing to order at 6:14pm. All sitting council members were present. Attorney Jud Barce read proposed ordinance 2022-1020A: *An Ordinance to Amend Title V, Chapter 53, Section 53.01(A) of the Code of Ordinances of the Town of Otterbein to Adjust Water Rates*. This ordinance was first introduced at the October 6<sup>th</sup> meeting. President Brown opened the floor to public comments. No public comments were made. President Brown opened the floor to comments from Council. No comments were made. Jackey Apache moved to adjourn the public hearing, Rick Hadley seconded, and all members voted in favor. The public hearing was adjourned at 6:16pm.

**TOWN COUNCIL MEETING  
THURSDAY, OCTOBER 20, 2022, 6:00 PM**

President Amy Brown called the meeting to order at 6:17pm. All sitting council members were present. President Brown opened the floor to public comments. No public comments were made. President Amy Brown read the summary of claims presented for a total of \$98,796.59. Jackey Apache moved to approve the claims as presented, Rick Hadley seconded, and all members voted in favor.

President Amy Brown presented Ordinance 2022-1020A: *An Ordinance to Amend Title V, Chapter 53, Section 53.01 (A) of the Code of Ordinances of the Town of Otterbein to Adjust Water Rates*. Rick Hadley moved to approve the ordinance as presented. Doyle Allison seconded the motion. The motion passed 4 to 0.

Attorney Jud Barce introduced Ordinance 2022-1020B: *An Ordinance Authorizing the Acquisition, Construction and Installation of Extensions, Additions, and Improvements to the Waterworks of the Town of Otterbein, Indiana, Authorizing the Issuance of Waterworks Utility Revenue Bonds of 2022 for the Purpose of Providing for the Costs thereof and the Collection, Segregation, and Distribution of the Revenues of such Waterworks Utility, and Certain Other Matters Connected Therewith*. President Amy Brown moved to suspend the rules for the purposes of voting on the ordinance. Rick Hadley seconded the motion, the motion passed 4 to 0. President Amy Brown then moved to approve the ordinance as presented. Jackey Apache seconded the motion, the motion passed 4 to 0.

David Buck, Town Engineer, introduced a revised Appendix C for the Studebaker Trail project agreement. Jackey Apache moved to approve the revised Appendix C as presented. Doyle Allison seconded the motion, the motion passed unanimously. David Buck presented a project update for the Studebaker Trail Project and 2022 Water Project.

Lukas Darling, Deputy Administrator, presented the grant agreement from the Benton Community Foundation. BCF awarded the town \$1,500 to purchase an AED unit for the Community Center. President Amy Brown moved to accept the grant agreement. Jackey Apache seconded the motion, the motion passed 4 to 0. Lukas Darling also presented the Deputy Administrator's Report.

Lukas Darling introduced Resolution 2022-1020 to transfer existing appropriations. Rick Hadley moved to approve the resolution as presented. Jackey Apache seconded the motion, the motion passed 4 to 0.

Doyle Allison moved to adjourn the meeting, Jackey Apache seconded the motion, and the motion passed unanimously. The meeting was adjourned at 6:38pm.