



OTTERBEIN

TOWN BETWEEN TWO COUNTIES

A place for family

August 31 2022
Vol. 27.08

111 S Main St PO Box 215
765.583.4944
www.otterbein.in.gov

Important Phone Numbers

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Waste Management	866-797-9018
Streets	583-3430
Water Emergencies	765-761-7594

Councilmen

Daniel Clumped	414-0830
Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366
Rick Hadley	418-5742

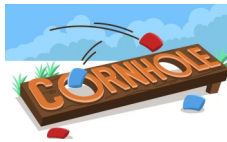
Town Hall will be closed on **Monday, September 5th** to honor Labor Day. Plus, trash will be on **Saturday, September 10th** due to the holiday.

Reminder get familiarized with **Ordinance 2022-0120B**, Disposal of Large Garbage Items. Located on the town's website, under town forms and notices. **Must call ahead for a pickup or for questions the Town Manager at 765-583-3430.**

Helpful Information: It's helpful that all residents have a main shut off valve for their house. The meter's are only for the Town to have access to for water issues. **Ordinance No. 2018.0918, Prohibiting Tampering with the Otterbein Water Works, & its Facilities, and Equipment.** Plus, it's helpful to detect a water issue for a resident when having a main shut off valve; if the issue is in the house, or between the house and meter.

Calendar

September 2022



Otterbein Rotary Club will be hosting a Cornhole night twice a month. Please join other community members for fellowship and play time on the 2nd and 4th Wednesday of the month from 7:00 to 9:00 pm at the Otterbein Community Center located in the Townhall. **Cornhole will begin on Wednesday, September 14th. The event is for adults only, at this time.**

A SPECIAL THANKS! The Otterbein Street Festival Committee would like to thank all the sponsors, because of your generous contributions, this event was incredible. THANK YOU for making the Otterbein Sesquicentennial Celebration a huge success.

Alliance Bank, Butler, Fairman & Seufert, Inc., Bio-Process Innovations Inc., Blue Fox Heating & Cooling, Briggs Dynamics Core, Brummets Precision Solutions, Cackley Real Estate, Chad & Sarah Widmer, Cindy Honegger, CJ's Nite Owl, Cool Finds, Eberhart Heating & Cooling, EMI, Farmers & Merchants Bank, Gene & Sandie Brummet, Gephart Farms, Hanstra Architects, KAC Partners, Karen Etter, Klemme Insurance Services, Kult Enterprises, Kyburz Auto Center, Otterbein Gun Club, Otterbein Rotary, Premier Services, Priority Project Resources, Inc., Rex Kepner, Rowe Truck Equipment, Shoemaker Funeral Home, Steve & Nikki Plummer, Terra Drive Systems, The Dugout, Tolen Crop Services, Town of Otterbein, Valley Oaks Health Inc., Warren REMC, West Lafayette Agri-Sales, Widmer Farms, and ICU Mechanical Co.

To all our volunteers that assisted with setup, events and tear down, to Benton County Sheriff's Department, Benton County Emergency Management, Tippecanoe County Sheriff's Department, Otterbein Fire Department, Otterbein Police Department, Carroll County Emergency Management, and Otterbein Street Department for all their assistance.

A special thank you to Latisha Provo, and Brooke Sauder for spearheading the Otterbein Project 150.

Congratulations to the Raffle Winners!

\$1,000 Prize-Nichole Foster, \$500 Prize-Nancy Lee, & \$250 Prize-Kay Gephart

- 1st Town Council Meeting 6:00 PM
- 5th **Closed due to Holiday**
- 6th Limb Pickup Begins
- 15th Town Council Meeting 6:00 PM
- Final Limb Pickup October 3rd Begins**
- ***Trash Every Friday*****



Pay your bill online or by text

Go to: Otterbein.in.gov and click the link or

Invoicecloud.com/Otterbein IN

happy

LABOR

day



Simple Tips for Saving Water Outdoors



- Know how much water your landscape actually needs before you set your sprinkler. It's best to water lawns and landscapes in the early morning and evening after the sun goes down.
- Look for the label: if your system uses a clock-based controller, consider upgrading to a controller that uses local weather data or monitors the moisture level of soil to determine when and how much to water.
- Go with pro: certified contractors can audit, install, or maintain home irrigation systems to ensure water isn't wasted.
- Tune up your system: inspect irrigation systems and check for leaks and broken or clogged sprinkler heads. Fix sprinkler heads that are broken or spraying on the sidewalk, street, or driveway.
- Play zone defense: when planting, assign areas of your landscape different hydrozones depending on sun/shade exposure, soil, and plant types, and type of sprinklers, then adjust your irrigation system or watering schedule based on those zones' specific needs. This helps you avoid overwatering some areas or underwatering others.

No sprinkler system? No problem.

- Step on it: Grass doesn't always need water just because it's hot out. Step on the lawn, and if the grass springs back, it doesn't need water.
- Leave it long: raise your lawn mower blade. Longer grass promotes deeper root growth, resulting in a more drought-resistant lawn, reduced evaporation, and fewer weeds.
- Give your hose a break: sweep driveways, sidewalks, and steps rather than using a hose to clear them off.

This month's water conservation tips, courtesy of: <https://www.epa.gov/watersense/when-its-hot>

Otterbein United Methodist Church



Sunday, September 18th from 1 pm-4 pm

Everything is FREE! Games, Prizes, Crafts, and Food!

Check out the Local Festivals: Go to WWW.Indiana.Festivals.ORG

Some Local Ones:

Eark Park Fall Festival, September 2nd—September 5th

Dan Patch Days, September 9th—11th

Warren County Learning Center

Warren County Learning Center
26 East 2nd Street, P.O. Box 31
Williamsport, IN 47993

Phone Number: 765-764-1880

Email: warrencountylc@gmail.com

They offer enrichment classes to the community on a variety of subjects. They also work with students to help them obtain a High School Equivalency Diploma and/or a career certification.

**TOWN COUNCIL MEETING
THURSDAY JULY 28, 2022, 6:00 PM**

Council President Amy Brown called the meeting to order at 6:10 PM, with members Amy Brown, Jackey Apache, Doyle Allison, and Daniel Klumpe in attendance (Rick Hadley, absent).

President Brown opened the floor to public comments; no comments were made.

President Brown read the summary of claims presented for a total of \$100,647.86. Jackey Apache made a motion to approve the claims as submitted. Daniel Klumpe seconded the motion. The motion passed with all members in favor.

The Clerk-Treasurer was not present and did not provide a report.

The Town Marshal was not present and did not provide a report.

Town Administrator Ronald Shoup reported on the Town's preparations for the upcoming Otterbein Street Festival. There will be a security meeting on the Monday or Tuesday before the festival. Benton County and Tippecanoe County Emergency Management Agencies will be providing barricades and communications assistance. Mr. Shoup also reported that there is now a gate installed at the tennis courts at Otterbein Town Park. The stormwater drains along West Oxford Street have been jetted, a few drains will need to have the 'cutter' attached to the jetter to cut through roots in the lines.

Deputy Town Administrator Lukas Darling presented Ordinance 2022-0728 "Repealing Ordinance 2022-0517D: Prohibiting Weapons at Town Hall". Mr. Darling explained that due to state law, the previous ordinance was unenforceable and that the Town Attorney has recommended that Council repeal that ordinance. President Brown made a motion to approve Ordinance 2022-0728 as presented. Daniel Klumpe seconded the motion. Ordinance 2022-0728 passed, with all members in favor. Mr. Darling also presented a quote from Lenovo for \$1,130.20 to purchase a new computer. Daniel Klumpe made a motion to approve the purchase as submitted. Jackey Apache seconded the motion. The motion passed with all members in favor. Mr. Darling then presented a proposed layout for the Otterbein Town Park to utilize the equipment from Auxilius.

Mr. Shoup discussed the water leak on East Oxford Street, between Brown and Main Streets. Employees are working on locating the leak in that area. Town employees will be working with the Alliance of Indiana Rural Water to use a leak detection system to isolate its location. Mr. Shoup mentioned that the Town may have to contract out that line repair given the underground conditions of that section of Main Street.

David Buck, Town Engineer, presented an update on the Central Avenue Project. The Request for Proposals was due on July 20, 2022, and the committee did not receive any proposals, in part due to changing market conditions. Mr. Buck recommended that the Town move forward with installing the road to maintain CCMG funding. Mr. Buck estimates that the Town would need to spend at around \$85–87,000 to install additional sanitary sewer lines to access those lots, in addition to the existing grant proposal. Mr. Buck will include alternatives in the bid packet for this project, to determine the best option for the Town at that time.

With no other business to come before the Council, Daniel Klumpe made a motion to adjourn the meeting at 6:42 PM. Doyle Allison seconded the motion. The motion passed with all members in favor.

**2022 STREET PROJECT BID OPENING
AUGUST 16, 2022 AT 4:00 PM**

Town of Otterbein held a bid opening for the 2022 Street Project. This was for Central Avenue and 7th Street. Town Administrator Ron Shoup, Deputy Town Administrator Lukas Darling, Clerk-Treasurer Treeva Sarles, BF&S Engineer Dave Buck, BF&S Client Services Representative Colin Sullivan's and 2 contractors were present.

There were 3 bids received and they were open in the order they were received. The results are as followed:

Contractor	Base Bid	Alternate 1	Alternate 2
Midwest Paving, LLC	\$511,111.20	\$47,445.50	\$23,375.00
Milestone Contractors LP	\$907,995.00	\$76,525.00	\$63,750.00
Reith-Riley Construction	\$528,380.00	\$61,220.00	\$32,725.00

Bids were taken under advisement to verify accuracy. Award recommendation will be given to Council at the August 18, 2022 meeting at 6:00 p.m.

**TOWN COUNCIL MEETING
AUGUST 18, 2022 AT 6:00 PM**

Council President Amy Brown called the meeting to order at 6:01 p.m. with members Jackey Apache, Doyle Allison and Daniel Klumpe present. Member Richard Hadley was absent.

Amy Brown thanked the Otterbein Street Festival committee members, volunteers and town employees for a great Street Festival and 150th year celebration of the town. She has heard nothing but positive comments.

The Council held the hearing on disconnects. No one was present to discuss their situation. Daniel Klumpe made the motion to approve those listed on the shut-off list be disconnected. Doyle Allison seconded the motion and all were in favor.

Jackey Apache made the motion to approve the July 2022 Minutes as written. Amy Brown seconded the motion and all were in favor.

Amy Brown read the summary of Claims presented for a total of \$102,955.47. Jackey Apache made the motion to approve the claims as presented. Daniel Klumpe seconded the motion and all were in favor.

Tim Clark with INTAC Management is finishing up the Emergency Preparedness Plan and our Safety Plan. He offered up future assistance with a not-to-exceed 10 hours a month. The Council asked him to write up an agreement between INTAC and the Town and they will consider. Lastly, he talked about the success of the Otterbein Street Festival this year.

Town Attorney Jud Barce with Deputy Town Administrator Lukas Darling discussed possible annexation. One section to the north and some to the south. Jud explained the process. Lukas showed a map of the proposed areas and explained why those areas. Council agrees to reach out to the property owners and see if they are interested. They also would like for them to look at the northern section and southern sections separately. The northern section is the first priority.

Jud presented Resolution 2022-0818A A Resolution to Transfer Funds from the Water Depreciation Fund, Wastewater Treatment Depreciation Fund and Stormwater Depreciation Fund to the OCRA Grant Project Fund to pay project expenses and to provide the terms of its Reimbursement. Amy Brown made the motion to adopt Resolution 2022-0818A. Daniel Klumpe seconded the motion; and all were in favor.

BF&S Engineer Dave Buck explained the 2022 Street Project bid opening took place on August 16, 2022 at 4:00 PM. The bids were all very high. The recommendation is to reject all bids. Amy Brown made the motion to reject all bids. Jackey Apache seconded the motion and all were in favor. He presented Resolution 2022-0818B Acceptance of the Preliminary Engineer Report. Daniel Klumpe made the motion to adopt Resolution 2022-0818B. Jackey Apache seconded the motion and all were in favor.

Town Administrator Ron Shoup informed the Council that the water leak they have been looking for is more narrowed down to the intersection of Main and Oxford Streets under the 4-way flasher. They may need to have assistance in the repair from an outside company; not knowing the cost at this time. Amy Brown made the motion that this is an emergency to proceed, just verify cost with Treeva. Doyle Allison seconded the motion and all were in favor.

Deputy Town Administrator Lukas Darling asked permission to have conversation with the Tippecanoe County Area Plan and Building Commission to see what it would look like for them to cover the town. The Council is very hesitant, but stated it doesn't hurt to get the information.

Clerk-Treasurer Treeva Sarles discussed the need to either pay for grant administration for the water project from ARPA funds, or we would need to go through procurement for grant administration for those fees to be paid for from the grant. This is due to the now trying to go through the State Revolving Fund (SRF) loan program for the local match. SRF does not allow grant administration fee to be paid from the loan. Treeva then explained the more cost that keep popping up to go through the SRF program vs open market. Open market has less requirement as well. We may be spending everything we were saving by going this rate, in extra costs. With the added costs and more control, the SRF Program has, they are now not sure that is the way we need to go. They would still like to investigate open market and the differences between the two. She then discussed final items for the 2023 budget. With the 2022 Paving project not moving forward, she can prepare a reduction resolution to reduce the budgets that would be used for the project so that those funds can be budgeted for the 2023 project. She presented 2 options for salaries and benefits for 2023. The first option was giving an average of 3% increase to most employees. With option two, did give some raises but allows several to not have an annual raise but reduce to 32-36 hours a week going to a 4-day work week. The 4-day work week would be rotating allowing the town to still have employees 5 days a week. Option two is a less cash affect to the budget. The Council agreed to budget for option two.

Daniel Klumpe informed Council he is resigning as he is moving. Therefore, September 15, 2022 will be his last meeting. He has enjoyed being on the Council and has learned a lot.

With nothing else to come before the Council, Amy Brown made the motion to adjourn at 8:23 PM. Daniel Klumpe seconded the motion and all were in favor.