



Important Phone Numbers

Police	911 or 884-0080
Billing Questions	583-4944
Clerk's Office	583-0089
Republic/Allied Waste	477-9138
Streets and Water	583-3430

Councilmen

Daniel Klumpe	414-0830
Jackey Apache	491-4594
Doyle Allison	307-8505
Amy Brown	376-0366

Calendar December 2021

- 1st Trash & Recycle *
- 2nd Town Council Meeting 6:00 PM
- 4th Leaf Pickup
- 15th Trash & Recycle *
- 24th Town Hall Closed
- 29th Trash & Recycle *
- 31st Town Hall Closed



Pay your bill online or by text

Go to: Otterbein.in.gov and click the link or

Invoicecloud.com/OtterbeinIN



Last Leaf Pickup

Saturday, December 4th

Leaves must be bagged at the curbside by 6:00 am

Trash company, and trash pickup day is changing to FRIDAY'S!

Have all REPUBLIC trash and recycle bins to the curb on their last pickup day on Wednesday, December 29th. Leave them there, they will come pickup the bins.

The town will be having Waste Management; starting **Friday, January 7th**, but still put trash out the night before. We will no longer have curbside recycling, but we will have a recycle trailer provided by Benton County Recycling by the Wastewater Plant. **Next, month we will have a trash calendar, and more information.**



Child

Christmas Coloring Contest is Back



Adult

We are holding a coloring contest for the Town of Otterbein children and ADULTS. The coloring sheet is found in this month's water bill. Additional sheets can be picked up at Town Hall or downloaded from our website, Otterbein.in.gov. Children includes ages 3-17 and will be grouped into age categories. Adult includes ages 18 & above. Entries due by Monday, December 20th and winners will be notified Tuesday, December 21st. One entry per person.

Town Hall's Holiday Hours

We'll be closed on December 24th, and 31st due to the Holidays. Also, the Town Hall is closed on the January 3rd, for our End of the Year Process.

Otterbein Rotary Club will be holding their annual, Christmas Decorating Contest!

Saturday, December 11, 2021

judging will take place at 6:00 pm

Make sure your Christmas lights are on that Saturday night!

December Events at Otterbein Public Library

Every Tuesday at 10:30am- Mother Goose on the Loose

Every Tuesday at 11:15am- Ready, Set, Read: Preschool Storytime

Monday December 6th- Saturday December 18th- Christmas Tree Contest Open for Voting

Thursday December 2nd at 11:00am- Book Club

Thursday December 9th at 6:00pm- Red Tent

Tuesday December 14th at 6:00pm- Board Meeting

Thursday December 16th at 6:00pm- Pinterest Night

Friday December 17th from 6:00pm-8:30pm- Community Christmas

Monday December 20th at 1:00pm- Movie Monday

Tuesday December 21st and Wednesday December 22nd- Winter Break Activities

Thursday December 23rd at 10:30am- Christmas Storytime Party

Friday December 24th and Saturday December 25th-CLOSED for Christmas

Monday December 27th at 1:00pm- Movie Monday

Tuesday December 28th and Wednesday December 29th-Winter Break Activities

Monday December 27th from 4:00pm-6:00pm- Lego Club

Thursday December 30th at 11:00am- Kids Noon Years Eve Party

Friday December 31st and Saturday January 1st- CLOSED for New Years

TOWN COUNCIL MEETING THURSDAY, NOVEMBER 4, 2021 6:00 PM

Vice President Jackey Apache called the meeting to order with members Richard (Rick) Hadley, Doyle Allison, and Daniel Klumpe present. President Amy Brown was absent.

The council held the hearing on utility disconnection for non-payment. No one was present to discuss their situation. Rick Hadley made the motion to approve those listed on the shutoff list be shutoff. Doyle Allison seconded the motion, and all were in favor.

BF&S Engineer Dave Buck explained that Pavement Solutions did get the Cape Sealing done but did not get the Crack Sealing done. There is another product other than what was specified in the bid packet that would work in the winter however the roads would be bumpier until it warms-up and traffic flattens it some. His recommendation would be to allow them an extension of time until the spring and use the material that was specified in the bid packet. The Council talked that they would be ok with waiting if INDOT is ok with the town not utilizing the grant funds until the spring. They also would want assurances that our project would be finished by a certain date in the spring. Clerk-Treasurer Treeva Sarles will talk with INDOT about the grant and Dave will get with the contractor on assurances of a new deadline.

The Council considered Ordinance 2021-1104A Amending the 2021 salary ordinance to include the part-time labor position, the full-time maintenance operator position and for the operators holding a provisional license. Rick Hadley made the motion to adopt Ordinance 2021-1104A. Doyle Allison seconded the motion, and all were in favor.

Jackey Apache read the summary of claims presented for a total of \$183,098.16. Rick Hadley made the motion to approve the claims as presented. Daniel Klumpe seconded the motion, and all were in favor. Daniel Klumpe made the motion to approve the October 2021 Minutes as written. Rick Hadley seconded the motion, and all were in favor.

Town Administrator Ron Shoup announced he hired James Crain for the full-time Maintenance operator position. The Town employees continue to pick up limbs, it's been slow because of so much and being short staffed.

Now that we have a full-time Maintenance Operator, he hopes we can have this finished in 2 weeks.

Clerk-Treasurer Treeva Sarles brought up handbook revisions for discussion. The Council discussed Paid Time Off. Other changes were adding the town now provides health insurance and contributes to the employee's health savings account. She will make the changes and bring back for adoption. She brought up that Benton County Recycling has ordered the recycle trailer and it should be here in January. Treeva had prepared a list of items for year-end to purchase with some remaining budget. These included \$6,125 for new computers; \$10,000 to enhance security, the consultant budget needs to be increased by \$7,375; and \$4,500 to purchase new shirts and winter gear for employees. The Council unanimously agreed to move forward on the computers and uniforms and winter gear; to increase the consultant budget and to get quotes on security enhancements. She brought up the email from the attorney about purchasing the lot at US52 and Main Street. He had heard from the realtor they would consider \$28,000. The Council discussed at length. Daniel Klumpe made the motion to offer \$26,000 and pay half of closing costs. Rick Hadley seconded the motion. Daniel Klumpe, Rick Hadley and Jackey Apache were in favor. Doyle Allison voted against it. The motion carried. Lastly, she brought up the amount of money per hour we are paying Tim Clark on the Building Permitting items. We still need to have someone get this figured out and we really need to have a designated employee to handle this. The council discussed a new position to be the Deputy Town Administrator that would handle this as well as other duties. Ron and Treeva will put together a job description and report back to the Council.

With nothing else to come before the Council, Rick Hadley made the motion to adjourn at 7:58 PM. Doyle Allison seconded the motion, and all were in favor.

**SPECIAL MEETING OF THE
OTTERBEIN TOWN COUNCIL
THURSDAY, November 11, 2021 4:30 PM**

Council President Amy Brown called the meeting to order at 4:30 PM with members Jackey Apache, Richard (Rick) Hadley and Daniel Klumpe present. Member Doyle Allison was absent.

The Council open and read aloud the sealed bids for Municipal Solid Waste Disposal. Bids received for a 3-year contract were Trash Kans LLC for \$318,240.00 and Waste Management of Indiana LLC for \$313,809.60. The bids appeared to be in order. Rick Hadley made the motion to enter into contract with Waste Management for a 3-year contract for a total of \$313,809.60. Daniel Klumpe seconded the motion, and all were in favor.

Treeva brought up the recycle bins for residents to take recycling to the recycle trailer. The other towns do not provide them. The cost per bin is \$11.20. The council unanimously agreed to not provide bins at this time.

The council discussed the job description and advertisement for the newly created position of Deputy Town Administrator. They discussed a range for salary of \$19.00 - \$22.00 per hour. They asked Treeva to proceed with advertising this position.

With nothing else to come before the Council, Jackey Apache made the motion to adjourn at 5:00 PM. Daniel Klumpe seconded the motion, and all were in favor.

**PUBLIC HEARING TO CONSIDER ORDINANCES TO INCREASE THE RATES FOR THE USE OF SERVICES BY THE WATERWORKS
AND SEWAGE WORKS OF THE TOWN OF OTTERBEIN
NOVEMBER 18, 2021 AT 6:00 PM**

Council President called the meeting to order at 6:08 PM will all members present.

Ordinance 2021-1118A and Ordinance 2021-1118B were read. There were no public present to make comments or ask questions. There were no additional questions or comments from the Town Council.

Richard Hadley made the motion to adjourn at 6:15 PM. Daniel Klumpe seconded the motion, and all were in favor.

**PUBLIC HEARING ON THE STORMWATER MANAGEMENT BOARD
ON PROPOSED RATES AND CHARGES
NOVEMBER 18, 2021 AT 6:00 PM**

Member Ron Shoup called the hearing to order with members Kaushaun Klumpe and Jackey Apache present.

Ordinance 2018-118C was read. There were no public present to comment or ask questions. The members of the Stormwater Management Board had no additional comments or questions.

Kaushaun Klumpe made the motion to recommend the Otterbein Town Council adopt Ordinance 2021-1118C. Jackey Apache seconded the motion, and all were in favor.

Ron Shoup made the motion to adjourn the hearing at 6:18 PM. Jackey Apache seconded the motion, and all were in favor.

**TOWN COUNCIL MEETING
THURSDAY, NOVEMBER 18, 2021 AT 6:00 PM**

Amy Brown called the meeting to order at 6:19 PM will all members present.

Colin Sullivan with BF&S Engineering presented a letter regarding the maintenance plan for the Dirk Studebaker Trail as part of the application process for the grant. Daniel Klumpe made the motion that Amy Brown sign the maintenance plan letter. Rick Hadley seconded the motion, and all were in favor. He presented a letter of support from the Council for the said trail and application of the grant. Daniel Klumpe made the motion for Amy Brown to sign the support letter. Jackey Apache seconded the motion, and all were in favor. Lastly, he presented a letter that states, if the town can not obtain easement for the trail, they would consider using eminent domain to obtain the easement. Daniel Klumpe made the motion, the Council would consider it, and for Amy to sign the letter. Jackey Apache seconded the motion, and all were in favor.

Town Administrator Ron Shoup requested to purchase a snow blower from Riggs in Lafayette for a not to exceed \$1,300. Jackey Apache made the motion to purchase the snow blower for a not to exceed \$1,300. Rick Hadley seconded the motion, and all were in favor.

Clerk-Treasurer Treeva Sarles asked the Council if they wanted the Town to host a Coloring Contest this year and if so, what is the budget. Amy Brown made the motion to host the coloring contest with a budget of \$200. Daniel Klumpe seconded the motion, and all were in favor. She asked Council if they were going to do something for the employees this year for Christmas. The Council would like to hold a Christmas Party at the Community Center.

Amy Brown read the summary of claims presented for a total of \$78,513.67. Jackey Apache made the motion to approve the claims as presented. Daniel Klumpe seconded the motion, and all were in favor.

The Council considered Ordinance 2021-1118A An Ordinance to amend Title V, Chapter 53, Section 53.01 (A) and Title I, Chapter 10 Section 10.98 (K) of the Code of Ordinances of the Town of Otterbein to adjust Water Rates. Rick Hadley made the motion to adopt Ordinance 2021-1118A. Jackey Apache seconded the motion, and all were in favor. The Council considered Ordinance 2021-1118B an Ordinance to Amend Title V Chapter 51, Section 51.140 (C) and (E) (1) of the Code of Ordinances of the Town of Otterbein to adjust Wastewater Rates and Charges. Daniel Klumpe made the motion to adopt Ordinance 2021-1118B. Doyle Allison seconded the motion, and all were in favor. The Council considered Ordinance 2021-1118C An Ordinance to amend Title V, Chapter 50, Section 50.01 Title V, Chapter 54 Section 54.01 and 54.05 and Title I, Chapter 10, Section 10.98 (D) of the code of Ordinances of the Town of Otterbein to amend the fixed monthly Stormwater Management Fee Pursuant to I.C. 8-1.5-5-7. Rick Hadley made the motion to adopt Ordinance 2021-1118C. Jackey Apache seconded the motion. Rick Hadley, Jackey Apache, Amy Brown and Doyle Allison were in favor. Member Daniel Klumpe was opposed. Motion carried.

With nothing else to come before the Council, Jackey Apache made the motion to adjourn at 6:53 PM. Daniel Klumpe seconded the motion, and all were in favor.